SELF-GUIDED PRACTICE WORKBOOK [N5] CST Transformational Learning

WORKBOOK TITLE: Pharmacy Technician (Workbook #1)





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***** SELF-GUIDED PRACTICE WORKBOOK

Duration	4 hours
Before getting started	Sign the attendance roster (this will ensure you get paid to attend the session).
	Put your cell phones on silent mode.
	You will be allowed to take this workbook with you so feel free to make notes for your future reference.
Session Expectations	This is a self-paced learning session.
	A 15 min break time will be provided. You can take this break at any time during the session.
	The workbook provides a compilation of different scenarios that are applicable to your work setting.
	Each scenario will allow you to work through different learning activities at your own pace to ensure you are able to practice and consolidate the skills and competencies required throughout the session.
Key Learning Review	At the end of the session, you will be required to complete a Key Learning Review.
	This will involve completion of some specific activities that you have had an opportunity to practice through the scenarios.
	Your instructor will review and assess these with you.



Using Train Domain

You will be using the train domain to complete activities in this workbook. It has been designed to match the actual Clinical Information System (CIS) as closely as possible. Please note:

- Scenarios and their activities demonstrate the CIS functionality not the actual workflow
- An attempt has been made to ensure scenarios are as clinically accurate as possible
- Some clinical scenario details have been simplified for training purposes
- Some screenshots may not be identical to what is seen on your screen and should be used for reference purposes only
- Follow all steps to be able to complete activities
- If you have trouble to follow the steps, immediately raise your hand for assistance to use classroom time efficiently
- Ask for assistance whenever needed



PATIENT SCENARIO 1 - PowerChart - Using the Pharmacy Patient Monitor (PPM)

Duration	Learning Objectives
25 minutes	 At the end of this Scenario, you will be able to: Manage Pharmacy Patient Monitor (PPM) Queue through PowerChart Access a patient's chart and review patient care information related to Medication regime Manage Discern Alerts

SCENARIO

As Pharmacy Technician, you will be completing the following activities:

- You will set up your PPM Queue related to Medication Requests.
- You will access your assigned patient's chart and look for relevant information regarding their medication profile.

(**NOTE**: medication requests found through the PPM will be processed in a later activity in Pharmacy Technician Workbook #2)



Activity 1.1 - Setting the default refresh for the PPM

Estimated Completion Time: 10 min

By default, the PPM will only refresh on demand by manually clicking the refresh button unless this setting is changed. You will change this setting to refresh at regular intervals.

1 Login to PowerChart with the provided Username & Password.



E PMM III: Clinical Worklist III: Pharmacy Care Organizer III: MyExperience 🔆 Patient List Tracking Shell III: LearningLVE 📄 CareConnect IQ PHSA PACS IQ VCH and PHC PACS IQ MUSE IQ FormFast WFI 📄 🍑 Toolbar
Patient Health Education Materials No. of requests in the Queue Sort by filters Mane Mane
PPM Settings (Difuliscen Print & 3minutes
View: LGH Pharm-Tech, Seth MRN: 760000047 DOB: 1977-Jan-29 Age: 40 years Sex: Male Weight: 75 kg
LGH Khemo mit Request Only Inpatient Orders
Valik PEM det Request Only PPM Queues C C celecoxib 200 mg, PO, 810 with food, drug form: cap, start: 2017-Dec-29 18:52 PST
MRN Quare time 25 two - Status: Ordered Quare time 22 days MRN SGH D08 5 yrb - Status: Ordered Quare time 22 days MRN SGH (Henno D08 yrb - Status: Ordered Quare time 22 days
Licht Schi Med Request Only
Max WhC Med Request Only No. of requests 23 dys
The Temporary for patient 5a-29 Medication Request
Pharm-Tech, Hugh - 40 years
Milly: 76000046 Quale time: 23 days Responsed Later (23 days Responsed Later (24 days Responsed
11:4:1: 1000:000000 Dub:: 1977-34h:23 🕨 😔 😵 vancomycin: 2,000 mg, TV, once, administer over: 2 hour, start: 2017-Dec:29 19:00 PST, stop: 2017-Dec:29 19:00 PST
Pharma-Toch, Seth - 40 years 3 Repueted data/time 23 days
NHE: 50000047 Quest time: 23 days Toward control cont
View Process
Pharm Tech, Told - 49 years B Pharm Tech - 49 years Pharm Tech - 4
TW: 760000000 Selected patient
USH Long Gate / Li Colored puterit Will launch
Medication Manager

3 As a Pharmacy Technician, your default page at log on is the Pharmacy Patient Monitor (PPM).

All patients with unverified orders and medication requests will be shown for your facility.

The PPM acts as a launching point for the Pharmacy Medication Manager application.

For this activity, you are only interested in the Medication Request queue, but can reference the inpatient unverified orders queue if needed.



4 Setting your PPM refresh interval

The PPM list does not refresh automatically unless a preference is set.

This will only need to be set up **one time**.

NOTE: Setting the Refresh Time for the PPM does not affect any other screens seen in PowerChart.

r screens

When in the patient's chart, every screen, such as Allergies, Orders, Results Review should be manually refreshed at regular intervals for the newest information.

1. Click the Settings icon



2. Select User Preferences



3. Select Refresh Timer Interval tab, click the checkmark box for Timer On and set **Time in minutes:** field to **1**.







4. Select the Outpatient Threshold tab; click the checkmark box for Threshold on and set time field to **1 minute**.



- 5. Click the Apply button.
- 6. Click the **OK** button.

5 Identifying your patient from the PPM queue.

The patient list will be sorted by priority of unverified orders and medication requests. **Band:** The colored band to the left of the patient name denotes Rx priority of the order(s).

Red: Rx Priority = STAT (15 minutes) Orange: Rx Priority = NOW (60 minutes) No color: Rx Priority = Routine (next admin time)

Grey background: Denotes patient chart is locked to another Provider or Pharmacist. (Managing a locked patient profile will be discussed in Pharmacy Technician, Workbook #2)





Activity 1.2 – Access the Patient Chart from the PPM

Estimated Completion Time: 5 min

1

You need to look at your patient's chart to find their allergy profile, existing orders and Medication Administration Record (MAR).

View your patient's chart prior to processing their medication request:

- 1. Scroll down the list using the scroll bar to the right of the patient list to find your assigned patient.
- 2. Find your assigned patient but **DO NOT CLICK** on the patient's name as it is a hyperlink to open the patient's chart.
- 3. Click in your patient's box to select your patient.

On the right hand side, a listing of all pending medication requests and/or medications orders will appear.

Inpatient Orders ✓	17-Aug-28 09:03 PDT	Collapse All
Status: Ordered Re prointy: NOW Ordering physician: Test, Med Route: IV Formulary status: Formulary	NOTE: Although you can see the	
Update date/time: 2017-Aug-28 09:04 PDT Start dispense date/time:	will NOT be able to process/verify	View Process
Medication Request Gerous GLUCONate 300 mg, PO, BID, drug form: tab, start: 2017-Aug-25 14:00 PDT Requested date[time: 2017-Aug-29 9:07 PDT Requested date[time: 2017-Aug-29 9:07 PDT Resource Councel forate		0
nesson canno locate	nowy	View Process

- 4. Now to open your assigned patient's chart, click on the patient's name (blue hyperlink).
- 5. Select your relationship to the patient.

P Assign a Relationship	×
For Patient: CSTPRODMED, TEST-SIX	
Relationships:	
Pharmacy Technician Quality / Utilization Review Research	
	OK Cancel





2 Opening the Patient's Chart in PowerChart.

In the Menu at the left hand side of the screen, the first 4 items at the top are most pertinent to the Pharmacy Technician role.

The Banner Bar, which contains demographics information, also displays Allergies.

CSTPRODMED, B	BRIAN-ONE								+	- List → 1	🖀 Recent 🕚	Name	<u>-</u>
CSTPRODMED,	BRIAN-ONE	DOB:30-Jun-1970	MRN:700008767	Code Status	:		Procees			Loca	tion:LGH	3E; 3EL;	04
Allergies: codeine,	penicillin, shellf	Age:47 years isGender:Female	Enc:7000000016374 PHN:9876413187	Dosina Wt:8	0 ka		Banner Ba	r 👘		Enc T Atten	ype:Inpat ding:Plisvo	ient :n. Herb. M	ИD
Menu	4	< > 🔹 🚹 Aller	gies							(D) Fi	ull screen	Print	2 minutes ago
Allergies	🕂 Add 📥												
Orders	🕂 Add	Mark All as Reviewed											
Medication List	🛨 Add 🗮	🕂 Add 🛛 🗹 Modify	💭 No Known Allergies	🖓 No Knowr	Medication (Allergies	🔗 Reverse Allergy (Check [Display Active	~			
MAR													
		D. Substance	1	Туре	Category	Severity	Reactions	Interaction	Comments	Source	Reaction	Status	Reviewed
		🗸 codeine		Allergy	Drug	Severe	Rash			Patient	Active		13-Dec-2017 1



Activity 1.3 – Navigating the Patient's Chart in PowerChart

Estimated Completion Time - 10 min

Let's look at the other pertinent parts of your patient's chart related to your Pharmacy

- 1	
- 1	

Allergies Menu

Click on the Allergies Menu to see documented allergies, intolerances, side effects, and contraindications to:

- Drugs
- Food
- Environment
- Contrast

CSTPRODMED, BR	RIAN-ONE				
CSTPRODMED, B	RIAN-ON	E	DOB:30-Jun-197	0	MRN:700
			Age:47 years		Enc:700(
Allergies: codeine, p	enicillin, shel	llfish, tamsulosin, tet	rac Gender:Female		PHN:987
Menu	7	< > 🔹 🛧 All	ergies		
Allergies	🕂 Add		_		
Orders	🕈 Add	Mark All as Reviewed			
Medication List	🕈 Add	🕂 Add 🛛 🛒 Modify	💭 No Known Allergies	😱 No Knov	vn Medication A
MAR					
		D. Substance		Туре	Category
		🗸 codeine		Allergy	Drug
CareConnect		🗸 penicillin		Allergy	Drug
		🗸 shellfish		Allergy	Drug
Clinical Research		🗸 tamsulosin		Allergy	Food
Diagnoses and Problems		🗸 tetracycline		Allergy	Drug

If documented, information such as severity, reaction type, date of reaction, as well as the source of information will be displayed.



Orders Menu

2

- a. Click on the Orders Menu, you may see the following headers:
- Patient Care
- Medications
- Laboratory
- Consults/Referrals

< 🔶 👻 者 Orders							친다 Normal view	n Print	2 0 minutes ago
+ Add @ Document Medication by Hx Reco	ncilia	ion 🕶 🔊 Check Inter	ractions				Reconciliation Sta Meds History	tus () Admissio	on 🕒 Discharge
Orders Medication List Document In Plan									
View)isplayed: All Active Ord	ers All Inactive Orders All	Orders 5 Day	s Back			Sh	ow More Orders
Order		0 7	erder Name 🔺	Status	Dose	Details			*
Admit/Transfer/Discharge		Patient Care							
Status		00	Admission History Adult	Ordered		2017-Dec-26 14:51 PST, Stop: 2017-D Order entered secondary to inpatien	ec-26 14:51 PST t admission.		
		🗹 66'	Basic Admission	Ordered		2017-Dec-26 14:51 PST, Stop: 2017-D	ec-26 14:51 PST		
Diet/Nutrition		4 Medications	Information Adult			Order entered secondary to inpatien	t admission.		E
Continuous Infusions	14		celecoxib	Ordered		200 mg, PO, BID with food, drug for	m: cap, start: 2017-I	ec-29 18:36	PST
Medications	=	66	LORazepam	Ordered		0.5 mg, PO, gHS, drug form: tab, sta	rt: 2017-Dec-29 21:0	0 PST	
Blood Products		🗹 6°0'	ondansetron	Ordered		4 mg, PO, QID, drug form: tab, start:	2017-Dec-29 18:35	PST	
Laboratory		🗹 66°	salbutamol	Ordered		2.5 mg, nebulized, q4h, drug form: n	eb, start: 2017-Dec-	29 18:35 PST	
Diagnostic Tests	l in		encomvcin	Ordered		2.000 mg. IV. once_administer over:	2 hour. start: 2017-0	ec-29 19:00	PST. stop: 🔻
Procedures		Laboratory							
Respiratory			Arterial Blood Gas (Ar	Completed		Whole Blood, Routine, Collected, Co	llection: 2018-Jan-0	5 07:30 PST,	once
		🛄 🌋 💞 🖬	Basic Metabolic Panel	Completed		Blood, Routine, Collected, Collection	n: 2018-Jan-05 07:45	PST, once	
Consults/Referrals		🔲 🌋 🚱	Bilirubin Total and Dir	Completed		Blood, Routine, Collected, Collection	n: 2018-Jan-05 08:30	PST, once	
Communication Orders	inter de		CBC (Complete Blood	Completed		Blood, Routine, Collected, Collection	n: 2018-Jan-05 06:45	PST, once	
Communication Orders		Consults/Referrals	5 - C						
	-	00	P Consult to Pharmacy	Ordered		2017-Dec-29 18:34 PST, Reason for C	onsult: Med Teach	ng of Drug p	er Details 📃
Related Results									+
Variance Viewer		Orders For Cosignature	Orders For Nurse Revi	ew				Orde	rs For Signature
	_								
						TRAIN1	MMTEST.RX1 Tues	day, 2018-Jar	uary-09 14:11 PS

b. List 1-2 orders under each header/category that are currently placed for your patient.





Best Possible Medication History (BPMH)

Document Medication by Hx—can be accessed from both the **Orders** or **Medication List** menus.

We will visit BPMH in Activity #3.0.



Orders Menu vs. Medication List Menu NOTE: The Orders menu will display an inclusive list of all orders placed on your patient, such as but not limited to medications, lab, consults, dietary, and

communication orders.

3 Medication List Menu

The medication list in PowerChart is comprehensive.

- 1. Click on the Medication List Menu
- 2. List the Medication orders currently placed for your patient.



Note: Icons are associated with the medication orders.

Display	ved: All Activ	ive Order	rs (All Inactive Orders (All Medications (All Statuses)						Show More Orde
1	, m, i	7	Order Name 🔺	Ordering Physician	Status	Start	Dose	Details	
⊿ Cor ⊿ Inp	ntinuous I patient	Infusior	ns						NOTE: If a PowerPlan has
	- 🔮 📕 .		Amino Acids 10% (Aminosyn II) 700 mL + fat emulsion, intr	TestCST, General	Discontinued	2017-Jun-07 10:00 PDT		order rate: 40 mL/h, drug form: inj, IV, start: 2017-Jun-07	
		जि हि	BUpivacaine-fentanyl 0.08%-2 mcg/mL epidural (maternit amiodarone	Test, Med CERNER, CERNER	Ordered Ordered	2017-Jul-06 11:21 PDT 2017-Jul-26 11:15 PDT		8 mL/h continuous rate, 8 mL intermittent bolus, 8 min to 200 mq, PO, qdaily with food, drug form: tab, start: 2017	been ordered with
		0	amiodarone raminril (Reordered from: raminril)	Test, Med	Pronosal	2017-Jun-19 15:51 PDT		100 mg, PO, gdaily with a meal, drug form: tab, start: 201 10 mg, PO, BID, drug form: cap, start: 2017-Jul-18 14:48 PJ	
		ñ. 1	ziprasidone	Test. Med	Ordered	2017-Jul-20 17:00 PDT		20 ma. PO. BID with food. drug form: cap. start: 2017-Jul-	medication related orders.
		7	casnofungin	Tect Licer Dhusici	Ordered	2017-Aug-23 09:53 PDT		50 mq, IV, qdaily, Eye, ear, nose or throat infection, admir	incalcation related or deroj
W	NI	от	F . For a complete lis	t of	Ordered	2017-Aug-31 08:52 PDT		6.25 mg, PO, gHS, drug form: tab, start: 2017-Aug-31 08:5	the non-medication related
	7	٠.	E. For a complete ha		Prescribed	2017-Apr-0/13:36 PD1 2017-Jul.2012/28 PDT		2 tab, PO, q4h, drug form: tab, dispense qty: 300 tab, refil aincena, See loctructions, non-weight hear injured lea, dir	
	🕻 m	ed	lication related icons	5,	Prescribed	2017-Jul-06 17:16 PDT		crutches, See Instructions, non weight dear injured leg, dis crutches, See Instructions, nwb injured leg, dispense qty:	items part of the PowerPlan
	re	efe	r to the Quick Refere	ence					it will NOT appear on this
	Gι	uid	le (QRG) Foundation	nal –					list.
	М	led	lication Icon List						

Medication Administration Record (MAR)

By default, the MAR is set to display the last 24 hours from the current time and the future 24 hours.

1. Click on the MAR menu

4

- 1) The current time will always display in the yellow column.
- 2) Past administration times will be displayed with the dose and status. i.e. 4.5 g (Verified)

REFERENCE: Depending on your screen resolution or type of workstation, to view future administration times, use the scroll bar at the bottom of the screen and scroll to the left. This will not work in this training environment.

2. For your assigned patient, list all medications on the MAR and their next administration time.

CSTPROMED, CHLOE						🗕 List 🚽 🌾 Recent 👻 Name 🛛 🗸 🔍
CSTPROMED, CHLOE	DOB:1930-Sep-	29 MRN:700006130	Code Status:	Proces	s: Loc	ation:LGH ICU; IC02; 01
Allergies: Septra, shellfish	Age:86 years Gender:Female	PHN:9876735583	Dosing Wt:80 kg	Disease Isolatio	e: Enc on: Atte	Type:Inpatient nding:Plisvcl, Antonio, MD
Menu 🖗	≺ > - A MAR					🗇 Full screen 🝵 Print 💸 1 minutes ago
Patient Summary	*** 60 🗎					
Orders Add	All Medications (System)	▼		Tuesday, 2017-September-12 15:31 PDT -	Thursday, 2017 1 nber-14 15:31 PDT (Clinical Rar	ige) ∢ ▶
	Show All Rate Change Docu	Medications	2017-Sep-13 2017-Sep-13	2017-Sep-13 2017-Sep-13 2017-Sep-13	2017-Sep-13 2017-Sep-13 2017	7-Sep-13 2017-Sep-13 2017-Sep-13 2017- ^
Intractive View and 180 Results Review Documentation + Add Medication Request Histories Allergies + Add Disgnoses and Problems CareConnect	Time View C Scheduled V Unscheduled PRN Continuous Infusions Future D Discontinued Scheduled D Discontinued Vinscheduled D Discontinued Vinscheduled	piperacilim-tazobactam 4.5, JP. (JD atter food and bedime, administer over 0.5 hour, drug forme bag, start bour, drug forme bag, start bour, drug forme bag, start volume (mls 50 objecracilim-tazobactam ramipril 2.5 mg, PO, BD, drug forme cap, start, 2017-Sep-11 14:36 mmpril Systolic Blood Pressure Distolic Blood Pressure Distolic Blood Pressure Tadrá 1 atter tage 1 atter tag	4.5.9 Last given: 2017/5ep-13 Last given: 2017/5ep-13 Last given: 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13 2017/5ep-13	4.59 Lati given: 2017/5ep-13 13/05 POT	4.5 a Auth Nerr	4.5 o Al 1.000 mg Not previously
Clinical Research Form Browser Growth Chart Immunizations		1.000 mg, IV, q12h, start: 2017-Sep 07 14:15 PDT (rFF47din)		NOTE: The Reverse Ch Cerner. By administrat closest to t	MAR is displayed in ronological Order in default the next tion time will be see he medication name	n 2.
Medication #2 Medication #2	1 2		Next adr Next adr	ninistration time ninistration time	9	

Medication #3 - _____ Next administration time



REFERENCE: Maximum number of Open Charts

You will only be able to open 2 charts in PowerChart at one time. When trying to open a 3rd chart, you will be prompted to close a chart.

CSTPRODMED,	PHARM-ONE - 700006226 Opened by	/ TestMM, Pharmacist-PharmNet10,	RPh
Task Edit Vie	w Patient Chart Links Notifi	cations Navigation Help	
PPM 🎬 Clinical	Worklist 🖃 Message Centre 📲 Pha	rmacy Care Organizer 📲 Ambulato	ry Organizer
🗄 🎦 Tear Off 📲 E	xit AdHoc 🎟 Medication Admin	istration 🔒 PM Conversation 👻 🛂	Communica
CSTPRODMED,	LAB-LOW 🗷 CSTPRO	omed, pharm-one 🛛 🛛	
CSTPRODME		DOB:29-Sep-1938	MRI
Allergies: pen ci	P Close Chart	Gender:Female	Enc: PHN
Menu	The maximum number of open cl	narts Iri nacist Workflow	
Pharmacist Work	to close or cancel.	chart 🔍 100% 🗸 🔵 🛢	
Results Review		23 Pt	armacy Wor
Allergies	CSTPRODMED, LAB-LOW		
Orders	CSTPRODMED, PHARM-ONE		
Medication List			
Documentation			
Diagnoses and Pro	ŧ		
MAR	Ok	cel	
Immunizations	1		

Key Learning Points

- Use the PowerChart application to access the Pharmacy Patient Monitor (PPM)
- All patients with unverified medication orders and medication requests will appear on the PPM
- Menu items on the left hand side of the chart show content pertinent to your Pharmacy Technician Role.
- Accessing the patient's chart through PowerChart will allow you to view pertinent information related to your patient's medication regime such as Allergies, Orders, Medication List, BPMH and the MAR.



FATIENT SCENARIO 2 - Pharmacy Organization Tools

Duration	Learning Objectives
15 minutes	At the end of this Scenario, you will be able to: Use the Pharmacy Organization tools to help guide your day. Use the Pharmacy Care Organizer to view a concise listing of all
	patients and their relevant statuses concerning their medication regime.
	Use the Clinical Worklist to view a listing of all medications based on a inclusion and exclusion criteria for a specific category.

SCENARIO

As Pharmacy Technician, you will use the Pharmacy Organization tools to help identify which patients in a particular area or unit require assessment.

You will use the Pharmacy Care Organizer to quickly gauge your patient's status regarding Allergies, Medication History, Unverified Order(s), Medication Request(s), Consult Order(s), Problems and Diagnose(s).

The Clinical Worklist is another tool which displays patients based on inclusion or exclusion criteria for a specific category. You will find your patient on this list and note which category they appear on.



Activity 2.1 – Pharmacy Care Organizer

Estimated Completion Time - 15 min

You are assigned to work in the ED department and will need to view all patients. You will set up your Pharmacy Care Organizer for the entire unit, however for the rest of this activity, you will be most interested in your assigned patient and their status in this tool.

1. Click on the **Pharmacy Care Organizer** icon from the toolbar.

👫 Pharmacy Care Organizer

By default as a new Cerner user, you will see the following screen stating 'There are no active lists'.

PowerChart Organizer for TestMM, Pharmacist-PharmNet1, RPh	
Task Edit View Patient Chart Links Notifications Navigation Help	
PPM 🎬 Clinical Worklist 🖃 Message Centre 🎬 Pharmacy Care Organizer 🎬 Ambulatory Organizer 🎬 MyE	ixperience 🍟 🗄 🖏 CareConnect 🖏 PHSA PACS 👘 🙄
🗄 🖞 Exit 🎬 AdHoc 🎟 Medication Administration 🖓 Communicate 👻 🕂 Add 👻 M Medication Manager 📎	Charge/Credit Entry 🗃 Discern Reporting Portal
🕄 🕄 Patient Health Education Materials 🔍 Policies and Guidelines 🔇 UpToDate 🝦	
	PYLON, MONTYB 👻 🌾 Recent 🖌 Name 💿 👻 🔍
Pharmacy Care Organizer	[□] Full screen 🖷 Print 💸 0 minutes ago
👬 🗎 🖶 🔍 🤁 100% 🛛 🖌 💭	
Patient Organizer Worklist 🛛 🗧 🕂	
Patient List: List Maintenance Establish Relationships	≡-
Q	Note: To access different units, your Patient lists will need to have been created in advance. Refer to the Foundational - Patient List QRG for setting up a patient list.
There are no active lists. To manage your patient lists, access List Mair	itenance

The Patient Care Organizer utilizes exiting Patient Lists. Use List Maintenance to create a new list.

The Pharmacy Technician patients are located at LGH 2E Cardiac Care.



Setting up your patient List

1. Click on the List Maintenance button.

Pharmacy Care Organizer			
🗚 🐚 📥 📄 🔍 🔍 100%	- •	•	
Patient Organizer Worklist	×	+	_
Patient List:	List Maint	enance	stablish Relationships

2. Click the **New** button

Available lists: Active lists:	P Modify Patient Lists		×
New OK Cancel	Available lists:	Active lists:	(a) (b) (c) (c) (c) (c) (c) (c) (c) (c) (c) (c

3. Select Location from the Patient List Type screen and click Next.

Patient List Type	×
Select a patient list type:	
Assignment Assignment (Ancillary) CareTeam Custom Internation Medical Service Provider Group Query Relationship Scheduled	
Back Next Finish	Cancel

- 4. Click [+] to expand for Locations
- 5. Click [+] to expand Facility name LGH Lions Gate Hospital.
- 6. Click [+] to expand LGH Lions Gate Hospital
- 7. Check the box your desired unit. Ie. LGH 2E Cardiac Care
- 8. The unit's name will be populated.
- 9. Click **Finish** button.



Location Patient List	
Image: Control of the second of the seco	
Enter a name for the list: (Limited to 50 characters) LGH 2E Cardiac Care Back Next Finish Cancel]

- 10. Select your list from the available list column.
- 11. Click the arrow to move list from Available lists column to Active lists column.
- 12. Click the OK button.

P Modify Patient Lists				×
Available lists: LGH 2E Cardiac Care	10	Active lists:	12	1
		New	OK Cano	cel

The screen will return to the Pharmacy Care Organizer page with your new list for LGH 2E Cardiac Care.



Establishing Patient Relationship

- 1. A listing of all patients on this unit will appear.
- 2. Locate the Ht/Wt/SCr column.
- 3. Currently, 'No Relationship Exists' displays for each patient on the list.
- 4. As you will be covering for the entire unit, click the Establish Relationships button.
- 5. Select Pharmacy Technician for Relationship.
- 6. Check the box on the header line to the left of Name column. This will select all patients on the list.
- 7. Click the Establish button.

elatio	nship Pharmacy Techni	ician 🔽	0		
	Nam Quality / Otilizati	ician on Review	DOB	MRN	ŕ
•	6 MED, TES	м	Aug 30, 2006	700006661	
~	CSTPRODREG, DIRE	U	Oct 10, 2010	700007120	
	CSTPRODREG, THE	U	Oct 10, 2001	700007121	
V	CSTLABGOLDENEAR	F	Jun 15, 1960	700007157	
V	CSTPRODMED, TES	м	Jan 23, 1975	700005516	
1	CSTPRODMI, LGH-S	F	Feb 23, 1951	700007598	
	VPPUNKNOWN, PTE	F	Aug 1, 1977	700007 7).

8. The patient list will refresh to include all information for all patients where a relationship has been established.

Views include: Patient info, location, height, weight, Creatinine, IBW, Visit, Allergy, Medication History, Unverified Orders, Medication Request, Consult Orders, Diagnoses and Problems.

- 9. Locate your assigned patient on the **Pharmacy Care Organizer** and list any items for all columns.
 - a. Allergy: _____
 - b. Med Hx: _____
 - c. Unverified Orders: _____
 - d. Medication Requests:
 - e. Consult Orders: _____
 - f. Diagnosis: _____
 - g. Problems: _____



PowerChart Organizer for Test, Med											- • •
Task Edit View Patient Chart Links Notifications Navigation Help											
🔋 PPM 🏭 Multi-Patient Task List 🖕 Patient List Perioperative Tracking 🎬 Clinical Worklist. Tracking Shell 🎇 Discharge Dashboard 🖃 Message Centre 🎬 MyExperience 🦉 🗒 QPACS 🐙 🚱 Remin=0. Msg:: 0. Saved:: 0 🗐											
🗰 Suspend 📲 Dist 🕜 Message Sender 🍯 AdHoc 🎟 Medication Administration 🖓 Communicate 🔹 🕥 Patient Education 💠 Add 👻 🕅 Medication Manager 📎 Charge/Credit Entry 📾 Discern Reporting Portal											
👘 Recent 🔸 Name						• Q					
Pharmacy Care Organizer						(D) Fu	ll screen	ē	rint	🔁 2 minutes ago	
🗚 🗎 📥 🔍 🔍 100% 🛛 🗸 🔴 🖷	a				11 march						
Patient Organizer Worklist 🛛 💥 🕂			_		Unvei	mea ora	ers		Pro	obiems	
Patient List, LGH ICL	List M:	Latablish Delation	shine	Allergy			Con	sult Ord	lers		_
Patient List. Lon Ico			Iships	+		+		+		+	=*
Patient	Location	Ht/Wt/SCr	Visit	A.	М.	U	M	С.	D.	P.,	
CSTPRODREG, CMTESTLGHPT J	LGH ICU		Length of Stay: 4 weeks 2 days	9	4		-		T.	-	^
47 yrs M DOB: Mar 1, 1970 MRN: 700005540	IC01 - 01	 CrCl: Missing	Admit Date: Jul 31, 2017	Medie	cation H	istory		Di	iagnoses		
FIN: 700000008323		IBW: Missing	Anticipated Discharge Date:			Media	ation Rec	luest			
		90.1	Length of Charu & Jour							2	
86 yrs F DOB: Sep 29, 1930	IC02 - 01	80 kg	Admit Date: Aug 23, 2017		¥.			1		د	
MRN: 700006130		CrCl: Missing	Anticipated Discharge Date:		θ						
FIN: 700000009330		10W. Missing									
*CSTPRODMED, TEST-R	LGH ICU	65 kg	Length of Stay: 5 weeks 4 days	0	9						
47 yrs F DOB: Apr 20, 1970	IC04 - 01	 CrCl: Missing	Admit Date: Jul 25, 2017		ĕ						
FIN: 700000008094		IBW: Missing	Anticipated Discharge Date:								
*CCTADTIANTWO DATIENTED/E			Longth of Stays 5 weeks 4 days	69	•						
18 yrs F DOB: Apr 21, 1999	IC05 - 01	-	Admit Date: Jul 25, 2017	4	ĕ					-	
MRN: 700005393		CrCl: Missing TRW: Missing	Anticipated Discharge Date:		0						E
FIN: 70000008085		LOTT: Phoning									
CSTEICIA, UTTEST	LGH ICU	60 kg	Length of Stay: 5 days	۲	1	13					
27 yrs M DOB: May 4, 1990 MRN: 700002097	IC06 - 01	 CrCl: Missing	Admit Date: Aug 25, 2017		ě						
FIN: 700000009486		IBW: Missing	Anticipated Discharge Date:								
*CCTORODMED ADATECT ONE		75 1	Longth of Charu 1 Jan	0	•	107					
35 yrs M DOB: Aug 29, 1982	IC07 - 01	/3 kg	Admit Date: Aug 29, 2017	Q	ĕ	10/					
MRN: 700006263		CrCl: Missing	Anticipated Discharge Date:		0						



Icons found in the Pharmacy Care Organizer

To open the patient's chart from the Pharmacy Care Organizer, click on the patient name (hyperlink to open the patient's chart).

A. Ø	Allergy Reaction Severity penicillin Anaphylaxis Severe shellfish Rash shellfish Rash Moderate No Known Medication Allergies No Known Medication Allergies
0 A.	No Allergies Recorded
м. Х	Medication History
U 13	Discharge Not Started
	potassium chloride 2 days ago Seeds Product Assignment levothyroxine 2 days ago methylPREDNISolone 2 days ago Launch Pharmacy Medication Manager
2	non-formulary medication 24 hours, 11 minutes ago PHARMACY ROUTE FORM COMPATABILITY RULE Needs Product Assignment ketamine 2 days ago
M 2	Medication Request melatonin 1 hour, 9 minutes ago bisOPROLOL 2 hours, 24 minutes ago Process Med Reguests
C	Consult Orders IP Consult to Pharmacy
D. 1	Diagnoses Term Confirmation Classification Diagnosis date Mediastinitis Confirmed Medical 08/17/2017
P 3	TermConfirmationClassificationStatusOnsetArrhythmiaConfirmedMedicalActiveDiabetesConfirmedMedicalActiveMI (myocardial infarction)ConfirmedMedicalActive



2 Performing a Patient Search

Alternatively, to find a patient who is not quickly accessible from your worklist, perform a Patient Search.

Locate the Patient Search field at the right of the screen.

P PowerChart Organizer for TestMM, Pharmacist-PharmNet10, RPh	
Task Edit View Patient Chart Links Notifications Help	
🗄 PPM 🖃 Message Centre 👫 Pharmacy Care Organizer 🎬 Ambulatory Organizer 🎬 MyExperience	🙄 😳 🖧 🖕 🗄 🍫 Remin.: 0 Saved.: 0 Msg:: 1 🖕
🗄 🇱 Suspend 📲 Exit 🔏 Message Sender 🎬 AdHoc 💵 Medication Administration 🍐 PM Conversation	- 🔄 Communicate - Catient Education 🕂 Add - 🎬
	🖀 Recent 👻 Name 🔷 🔍
PPM	[□] Full screen 👘 Pant 관 0 minutes ago

The recommended method of searching for a patient is by MRN

1. Click the dropdown menu in the Name field and select MRN.



- 2. Type patient's MRN and click the magnifying glass.
- 3. A listing of all of the patient's encounters will appear at the bottom of the screen. Ensure you select the CORRECT encounter.

REFERENCE: You will only see one encounter in the training environment.

C PHN:	VIP Deceased Al	etto RC PHN	MRN		Name			DOB		âge.	Gender	åddess		Addres
	2	9878094309	700002755		CSTO	IMNI, AA		1949	-May-01	68 Years	Female	2255 BROADV	VAY ST	_
RN:	12	30/0343333	(700003600); 70	0003806	COTO	IMINI, AC		1307	-38µ/28	20 Leals	male	123477 UST R	UAD .	
	2	9876943986	700003807		CSTC	IMNI, AD		1900	Dec-15	116 Years	Female	1587 CST R0/	AD .	
ast Name:	2	9878043857	700003110; (700	0003114)	CSTC	IMNI, AE		1942	Feb-25	75 Years	Male	1111 CST RD		
stomni	2		700003808		CSTC	IMNI, AF		1966	Dec-14	50 Years	Male			
	2		700003809		CSTC	IMNI, AG		1949	HNov-17	67 Years	Female			
rst Name:	- 12	9876943979	700003810		CSTC	IMNI, AH		1979	I-Feb-05	38 Years	Male	15567 TYNE S	TREET	
	2		700003811		CSTC	IMNI, AI		1900	Dec-25	116 Years	Female			
OB:	12	9876937739	(700003815); 70	0003816	CSTC	IMNI, AK		1970	HApr-20	47 Years	Female	1234 CST RD		
çançana 🚔 .	- 2	9876937714	700003818		CSTC	IMNI, AM		1949	Jun-01	68 Years	Male	7894 CST RD		
ender	2	9876937699	700003819		CSTC	IMNI, AN		1949	Jun-01	68 Years	Male	1237 CST RD		
ender.	2	9878251332	700001691		CSTC	IMNI, BABY I	GIRL	2017	Jan-06 10:42	8 Months	Female	103 MAIN ST		
	· 😨	9878094283	700002756		CSTC	IMNI, BB		1955	Jan-13	62 Years	Male	250 HWY CST		
ostal/Zip Code:														
ny Phone Number	Facility	Encounter #	Visit #	Enc Type	Med Service	Unit/Clinic	Room	Bed	Est Arrival Da	te Reg Da	ste	Disch Date	Attending P	tovider
y Thomas Transact.	LGH NS Hospice	7000000010439	7000000010501	Deceased	Hospice	LGH NSH		_		18-Sep	-2017 15:06		Plisvca, Ro	cco, M
ncounter #:	St LGH Lions Gate	700000004567	700000004583	Inpatient	General Surgery	LGH 6W	6WL	04		04-May	2017 12:25	04-May-2017 13:29	Plisvca, Ro	cco, M
sit #:	-													
istorical MRN:														
Search Reset														
														_

4. Click the OK button.



PATIENT SCENARIO 3 - PowerChart - Best Possible Medication History

Duration	Learning Objectives
20 minutes	 At the end of this Scenario, you will be able to: Enter and manage Best Possible Medication History (BPMH) in the Patient's chart

SCENARIO

An important part of an admission is completing the patient's Best Possible Medication History (BPMH) allowing for admission medication reconciliation to be performed.

The CIS will provide a list of any previously documented home medications when a patient is admitted. Still, the BPMH must be updated based on PharmaNet information and information obtained during the patient interview.

Please note: BPMH can be done by nurses, medical students, residents, providers including pharmacists and nurse practitioners, and in certain departments, pharmacy technicians





Activity 3.1 – Entering Best Possible Medication History

Estimated Completion Time - 15 min

As a Pharmacy Technician, there will be a need to document BPMH in certain departments. BPMH must be completed prior to Admission Medication Reconciliation.

The Home Medications component contains medications entered manually for the current encounter and prescriptions carried over from the previous encounters if on record in the Clinical Information System (CIS).

You will enter 4 home medications for this patient.

Medication Name	Source	Dose	Route	Frequency	Comments
1. Glyburide	PharmaNet	5 mg	РО	qdaily	Taking as prescribed
2. Multivitamins	PharmaNet	1 tab	РО	qdaily	Taking NOT as prescribed. Patient states 'Do not take regularly. Only when remembers.'
3. Ramipril	PharmaNet and Patient	5 mg	РО	qdaily	Taking as prescribed
4. Ginseng	Patient	1 cap	РО	qdaily	Self-prescribed

Where to find Indicators of Home Medication Status

< 👻 👘 Orders	[□] Full screen 🛛 💼 Print 0 minutes a
🕂 Add 🛛 🖓 Document Medication by Hx	Reconciliation Status
Orders Medication List Document In Pla	

Hint: Home medications can be updated at any time, even if status states 'complete'

Adding Home Medications

1. In the Orders or Medication List tab, select **Document Medication by Hx**

🕂 Add	C Document N	fedication by Hx	Reconciliation •	Check Interactions	
Orders	Medication List	Document In Pla	n		

2. Click the +Add button

P Docume	nt Medication by Hx		
CSTPRO	DREGEMPI, SQT DOB:1990-Jan-04MRN:700000224 Code Status:		Location:LGH 6W
	Age:27 years Enc:700000000	Disease:	Enc Type:Pre-Inpatient
Allergies:	Alti-Salbutamol SulpGender:Female PHN:9878460411 Dosing Wt:45 kg	Isolation:	Attending:Plisvca, Rocco, MD
+ Add	Medication History		Reconciliation Status

1st Medication - Glyburide

1

 In the Search field, type glyburide 5 mg, select the correct medication from the drop down list or or click the magnifying glass **HINT:** Entering a partial search for the medication name and a dose will truncate the selection list.

Note: two types of orders may appear: strength dosing and volumetric dosing. When applicable, you will choose the strength dosing type when entering medications for a BPMH.

For our example, following the name, the volumetric type has the dosage in mg and the amount of tabs in parenthesis.

- From the list that populates, click to select glyBURIDE 5 mg (PO, qdaily with food...) Glyburide is now selected in the Document Medication by Hx screen behind the Add order Screen.
- 3. Click the **Done** button to close the Add Order screen and to see the Pending Home Medications list.
- 4. Under the Pending Home Medications header, click on glyBURIDE. Details for glyBURIDE screen will appear.



Published Desktop - ProdBC - Citrix Receiver CSTPRODMED, PHARMTECH-ONE - Add Order DOB:22-Mar-1979 **CSTPRODMED, PHARMTECH-ONE** MRN:700008064 Code Stat Enc:700000013484 Age:38 years Allergies: Kiwi, penicillin Gender:Male PHN:9876482862 Dosing Wt Type: 4 Document Medication by Hx Strength Dosing Search: glyburide 5 mg glyBURIDE (5 mg, PO, BID with food, order duration: 30 day, drug form: tab, dispense qty: 60 tab) glyBURIDE (5 mg, PO, qdaily with food, order duration: 30 day, drug form: tab, dispense qty: 30 tab) glyBUI glyBURIDE 5 mg oral tablet glyBUI glyBURIDE 5 mg oral tablet (1 tab, PO, gdaily, after breakfast or the first meal of the day, drug form: tab) 2.5 m glyBURIDE 5 mg oral tablet (2 tab, PO, qdaily, after breakfast or the first meal of the day, drug form: tab) glyBUI Apo GlyBURIDE 5 mg oral tablet Volumetric Dosing glyBUI Apo GlyBURIDE 5 mg oral tablet (1 tab, PO, qdaily, after akfast or f 5 mg, Apo GlyBURIDE 5 mg oral tablet (2 tab, PO, qdaily, after breakfast or the first meal of the day, drug form: tab) glyBUI Ava-GlyBURIDE 5 mg oral tablet



·		known nome nearcadon.	опарісті		José case comp	ianco j	j 👻 mod	as nacory 🛛 yr Honission 😈 🗸	ocharge
ocument Medicati	tion by Hx								
- Order Na	ame		Status	Details				Last Dose Date/Time	Info
			🗸 Last D	ocumented On 29-Ja	n-2018 11:53	PST (TestM	M, Pharmac	ist-PharmNet2, RPh)	
Home Media	ications								
⊿ Pending Ho	ome Medications								
🔍 🦨 glyBURIE	DE		Document	5 mg, PO, qdaily	with food, orde	er duration: 31	0 day, drug fo	rm: t	
					Ν				
:					15				
Z Details for §	GIVROHIDE								
🚰 Details 📗	Order Comments	Compliance							
, Dose	Route of Administr	Frequency	Duration	Dispense	Refill				
▲ 5 mg	PO	adaily with food	30 day	30 tab	A 0		6 2 6		
- o mg	• •••	daaly marrood	00 00,	00 (00	••		T 📾 III.		
	PRN:		¥	Speci	al Instructions:				
				5000					
	Drug Form: tab		~						
Chart	Date/Times 20. Jan. 2010		A DET	Tur	o Of Thorsow	O Anthe			
Juan	Date/Time: 1000atr2010	V V 1412	v (5)	171	e or merapy.	C ALULE			
Stop	Date/Time: **.***.***	÷ ~				III Maintena	ance		
No St	Substitution: 🚺 Yes 📭	No		Perfor	ming Location:			*	
Order Output D	Destination:		~	BC Cancer	Protocol Code:				
o Missis - Dessi	and Distants							Decement History C	
U MISSING MEQUIN	IER DIERAIIS							DOCUMENT HISTORY L	ncel

5. For the Type of Therapy, ensure Maintenance is selected.

Type Of Therapy:	0	Acute
	igodoldoldoldoldoldoldoldoldoldoldoldoldol	Maintenance

Acute Therapy: For medications short term medication treatments

- Maintenance Therapy: For medications for ongoing, long-term medication treatments.
- 6. When documenting some medications, values may pre-populate for
 - a. Duration
 - b. Dispense
 - c. Refill
- 7. You will remove these values for these fields and select None from the drop down menu.

•	2 Details for glyBURIDE										
ľ	Tetails 📰 Order Comments McCompliance										
	Dose	Route of Administration	Frequency	Duration	Dispense	Refill					
	🔷 5 mg	O PO	📓 qdaily with food								
Ľ	001			(None)	(None)	(None)					



8. Click the Compliance tab

2

9. For the Status field, select Taking as prescribed.

✓ Details for glyBURIDE	ce]	Information source Patient	Note: The Compliance tab needs to be clicked on to be activated. It will default to Taking as prescribed unless otherwise specified.
Unable to obtain information Investigating compliance On hold No longer taking			

10. For the Last dose date/time, enter today's date and time.

Do not click the Document History button at this time. Continue to enter the next medication.

2nd Medication – Multivitamins—Taking not as Prescribed

- Search for *mulivitamins* and select the correct medication from the recommended drop down list or or click the magnifying glass
- 2. From the list that populates, click to select *multivitamins tab (1 tab, PO, qdaily)* Note: this medication only has a volumetric strength dosing option as it is a combination product.

Search: multivitamins 🔍 Type: 🌡	a Document Medication by Hx -
🔯 🖆 🔶 🖲 Folder:	Search within: Medications
multivitamins (POLY-VI-SOL EQUIV) oral liq multivitamins (TRI-VI-SOL EQUIV) oral liq multivitamins inj multivitamins oral liq multivitamins prenatal tab multivitamins prenatal tab 1 tab, PO, qdaily, order duration: 30 day, dru multivitamins tab	multivitamins-minerals tab (CEN 1 tab, PO, qdaily, drug form: tab multivitamins-minerals tab (CEN 1 tab, PO, qdaily, order duration Flintstones Multivitamins Flintstones Multivitamins comp Prenatal Multivitamins with Folik Prenatal Multivitamins with Folik
multivitamins tab 1 tab, PO, qdaily, drug form: tab, dispense q multivitamins tab 1 tab, PO, qdaily, drug multivitamins tab 1 tab, PO, qdaily, drug multivitamins tab 1 tab, PO, qdaily, drug	1 tab, PO, qdaily, drug form: tab Prenatal Multivitamins with Folio 1 tab PO adaily drug form: tab dio orm: tab, dispense qty: 30 tab
1 tab, PO, qdaily, order duration: 30 day, dru	Prenatal Multivitamins with Folio

- 3. Click multivitamins under the Pending Home Medications header. Details for multivitamin screen will appear.
- 4. Under the PRN field click the drop down menu and select other (see comment)
- 5. For the type of therapy ensure Maintenance is selected



△ Pending Home Me	edications				"				
🚽 🚽 multivitamin (r	multivitamins tab)		Document		1 tab, PO	, qdaily, PRN other (see c	omment), druc		
•		III							
± Details for multivitamin (multivitamins tab)									
😭 Details 📗 Order (Comments 🛛 瓣 Compliance								
Dose	Route of Administration	Frequency	Duration	Dispense	Refill				
i tab	PO	🥥 qdaily		30 tab	• 0	+ * h.	∎×		
Drug Start Date, Stop	PRN: other (see comment) Form: I nicotine withdraw other (see comme time: Point point-breakthroug) Date: pain-chest	al A	251		Special Instructions: Type Of Therapy:) Acute Maintenance			
No Substitu	ution:: pain-gout				Performing Location:		~		

6. Remove the pre-populated values for Dispense and Refill and select None.

T Details for multivitamin (multivitamins tab)								
😭 Details 📗 Ord	der Comments 🛛 🐖 Complia	nce						
Dose	Route of Administrat	ion Frequency	Duration	Dispense	Refill			
🔵 1 tab	PO	i qdaily						
			1	(None)	▲ (None)			

- 7. Click the **Compliance** tab
- 8. For the Status field, select Taking, not as prescribed
- 9. For the Last dose date/time, leave blank
- 10. In the *Comment field type. Does not take this regularly. Only when remembers. Prescribed qdaily

▼ Details for Multivitamin (n	nultivitamins tab) ompliance	
Status	information source	Last dose date/time
Taking, not as prescribed	✓ Patient	
Comment	numbers Decombed adults	
Does not take this regularly. Only when re	nembers. Prescribed gdally	<u>^</u>
		×
0 Missing Required Details		Document History Cancel

11. For the Last dose date/time, enter today's date and time

Do not click the Document History button at this time. Continue to enter the next medication.



3rd Medication - Ramipril

3

- 1. Search for *ramipril 5 mg* select the correct medication from the recommended drop down list or or click the magnifying glass
- 2. From the list that populates, click to select **the strength dosing**, *ramipril (5 mg, po, qdaily...)*

CSTP	RODMED, BRIAN	N-ONE	DOB:30-Jun-1970	MRN
			Age:47 years	Enc:
Allergi	es: codeine, penicilli	n, shellfish, tar	i sulosin Gender :Female	PHN:
Search:	ramipril 5 mg	🔍 Туре: 🍣	Document Medication by Hx 🗸 🧹	
	ramipril (5 mg, PO, BID, c	order duration: 30 da	ay, drug form: cap, dispense qty: 60 cap)	
	ramipril (5 mg, PO, qdaily	, order duration: 30	day, drug form: cap, dispense qty: 30 cap)	
	ramipril 5 mg oral capsule			
<u> </u>	ramipril 5 mg oral capsule	(1 cap, PO, BID, dr	ug form: cap)	
<u> </u>	ramipril 5 mg oral capsule	(1 cap, PO, qdaily,	drug form: cap, dispense qty: 30 cap)	
	ramipril 5 mg oral capsule	(1 cap, PO, qdaily,	drug form: cap, dispense qty: 90 cap)	
	ramipril 5 mg oral tablet			
	ramipril 5 mg oral tablet (1 tab, PO, BID, drug	form: tab, dispense qty: 60 tab)	
	ramipril 5 mg oral tablet (1 tab, PO, qdaily, dr	ug form: tab, dispense qty: 30 tab)	
	ramipril-hydroCHLOROthi	azide 5 mg-12.5 mg	tab	
	ramipril-hydroCHLOROthi	azide 5 mg-12.5 mg	tab (1 tab, PO, qAM)	
	ramipril-hydroCHLOROthi	azide 5 mg-12.5 mg	tab (2 tab, PO, qAM)	
	ramipril-hydroCHLOROthi	azide 5 mg-25 mg ta	Ь	
	ramipril-hydroCHLOROthi	azide 5 mg-25 mg ta	b (1 tab, PO, qAM, # 30 tab)	
	ramipril-hydroCHLOROthi	azide 5 mg-25 mg ta	b (1 tab, PO, qAM, # 90 tab)	
	"Enter" to Search			

- 3. Click ramipril under the Pending Home Medications header, Details for ramipril screen will appear.
- 4. For the type of therapy ensure Maintenance is selected
- 5. Remove the pre-populated values for Duration, Dispense and Refill and select None.

•	T Details for ramipril								
Tetails 📴 Order Comments 🕼 Compliance									
	Dose	Route of Administration	Frequency	Duration	Dispense	Refill			
	🔷 5 mg	PO	🔵 qdaily						
ľ				(None)	(None)	None)			

- 6. Click the Compliance tab
- 7. For the Status field, select **Taking, as prescribed**
- 8. For the Last dose date/time, enter today's date and time



✓ Details for Famipril		
Status	Information source	Last dose date/time
Taking as prescribed	Patient 👻	27-Oct-2017 🔶 💌 🚔
Taking as prescribed		
Taking, not as prescribed		
Unable to obtain information		
Investigating compliance		
On hold		
No longer taking		

Do not click the Document History button at this time. Continue to enter the next medication.

4	4 th Medication – Ginseng—Non-formulary Medication
---	---------------------------------------------------------------

1. Search for *ginseng*. You will not find any matching medications. Ginseng is not an item in the catalogue.



- 2. You will need to enter this medication as a non-formulary medication.
- 3. Search for *non-formulary medication* and select non-formulary medication from the dropdown menu.



- 4. *non-formulary medication* is now selected in the Document Medication by Hx screen behind the Add order screen.
- 5. Click the Done button for the Add Order

Enter Details

6. Under the Pending Home Medications header, click on non-formulary medication. Details tab for non-formulary medication screen will appear.



- 7. Enter the details of the medication.
 - a. Dose: 1 cap
 - b. Route of Administration: PO
 - c. Frequency: qdaily
 - d. Drug Name: ginseng

T D									
P (Details 🕞 Ord	ler Comments	🕺 Compliance						
Do	se	Route of Admir	nis Frequency	Duration	Dispense	Refill			
1	cap	D PO	🔲 qdaily			• 0	+ 5 h.	₽≈	
		Drug Name:	Ginseng						<u>^</u>
		PRN:		¥					=
	Speci	ial Instructions:							

- 8. Remove the pre-populated value for Refill and select None.
- 9. Click the Compliance tab
- 10. For the Status field, select **Taking as prescribed.**
- 11. For the Last dose date/time, enter today's date and the time 0800.

✓ Details for DOD -formulary me	dication ^{iance}	
Status Taking as prescribed	Information source Patient	Last dose date/time 27-oct-2017 ↓ 0800 ↓
Comment		^
		v
0 Missing Required Details		Document History Cancel



Document History

1. Now that details for all home medications are entered, click the **Document History** button.

⊿ Pending Home Medicatio	ns						
glyBURIDE	Document 5 mg, PO, gdai	ly with food, drug form:	tab, refill(s): 0, start: 27-Oct-2	017 08:00 PDT Patient	Taking as		
🚽 ramipril	Document 5 mg, PO, gdai	ly, drug form: cap, refill(s): 0, start: 27-Oct-20 27-Oct-2	017 Patient	Taking as		
multivitamin	Document 1 tab, PO, qdai	y, drug form: tab, refill(s): 0, start: 27-Oct-20	Patient	Taking, not		
(multivitamins tab)	Does not take t	hese this regularly. Only	when remembers.		as prescri		
mel Dataile] [iii] Order Commu	ate Compliance						
En Details Un Order Comme	ans and compliance						
					1		
Status		Information s	ource		Last dose date/time		
Taking as prescribed				•	2/-0d-2017		
Comment							
							*
1 Missing Remined Datab						Descent History	Connel
1 Missing Required Details						Document History	Lancel

2. When in the patient's chart, status bar will be updated.

Status: ✔	Meds History	Admission	Transfer	🕒 Discharge
-----------	--------------	-----------	----------	-------------

3. When back in Pharmacy Care Organizer or Orders Tab for patient, Meds History is updated

Pharmacy Care Organizer								
🗚 🗎 🖣 🖿 🔍 🔍 100% 🔹								
Patient Organizer Worklist	8 +							
Patient List: LGH 4 East 🔽 List M	laintenance Establish Relat	lonships						
Patient	Location	Ht/Wt/SCr	Visit	A.	М.	U	м	C.
*CSTPRODMED, TEST-L 68 yrs M DOB: Jun 1, 1949 MRN: 700001823 FIN: 7000000012658	LGH 4E 404 - 01	65 kg CrCl: Missing BSA: 1.75 m2	Length of Stay: 2 days Admit Date: Oct 25, 2017 Anticipated Discharge Date:	•	2 8 8	24 🛕	-	
*CSTPRODMED, TEST-F 16 yrs F DOB: Jul 15, 2001 MRN: 700000433 FIN: 700000012659	LGH 4E 412 - 01	67 kg CrCl: Missing BSA: 1.67 m2	Length of Stay: 2 days Admit Date: Oct 25, 2017 Anticipated Discharge Date:	Medication History Medis History Complete		mplete	-	
CSTADTJAMTHREE, ADTEIGHT 30 yrs F DOB: Apr 1, 1987 MRN: 700006888 FIN: 700000012667	LGH 4E 416 - 01	CrCl: Missing BSA: Missing	Length of Stay: 1 day Admit Date: Oct 25, 2017 Anticipated Discharge Date:	Admission Not Starter O Discharge Not Starter		Started Started		

REFERENCE: In cases where medication history is not known or not available, select **No Known Home Medications** or **Unable to Obtain Information**.

+ N	Add Medication History No Known Home Medications Document Medication by Ha		Unable To Obtain Information	🔲 Use Last Con	
	5	Order Name	Status	Details	
				Medication history has not yet l	peen documente

4. Click Refresh to update the Medication List





Activity 3.2 – Removing medication incorrectly entered in BPMH

Estimated Completion Time - 5 min

A previously entered medication *metformin 500 mg oral tablet, 1 tab, PO, BID, with meals, drug form: tab* was not found on the pharmanet profile and you confirmed with your patient that they do not take this medication. This is an error and you will mark it as an error in your patient's chart.

- 1. Click on Orders from the Menu
- 2. Click Document Medication by Hx
- 3. Right-click on Metformin and click Cancel/Discontinue

+	Add	Medication History	edications 🗌 Unable To Ob	otain Informat	ion 📃 Use Last Compliance	F	Reconciliation Status Meds History 😉 Admission 🕒 Discharge
M	Docum	ent Medication by Hx					
		Order Name	Status	Details		10	Last Dose Date/Time Information Source
						1	✓ Last Documented On 15-Nov-2017
	⊿ Ho	ome Medications					
	4	glyBURIDE	Documented	10 mg, PO,	BID with food, drug form: tab, refill(s): 🖉 sta	art: 1	. Patient
	4	° non-formulary medic	Documented	refill(s): 0, st	art: 15-Nov-2017 13:32 PST		
	4	° non-formulary medic	Documented	refill(s): 0, st	art: 15-Nov-2017 13:32 PST		
		°lisinopril (lisinopril 5	Documented	1 tab, PO, q	daily, drug form: tab, dispense qt : 30 tab, r	efill(
	<u></u>	metFORMIN	Documented	500 ma PO	RID with food, drug form; tab, etill(s): (), st	tart	
					Modify		
					Suspend		
					Complete	_	
					Cancel/Discontinue		
				_	Vola	_	•
					Add/Modify Compliance		
					Order Information		
					Comments		
					Reference Information		
					Print	,	
				\checkmark	Disable Order Information Hyperlink		
					21		

4. The medication will appear with a strikeout under the Pending Home Medications header



⊿ Pending Home Medications	
🖑 metFORMIN (metFORMIN 500 mg oral tablet) Discontinue	2018-Jan-19, Order Error F
<	4
■ Details for metFORMIN (metFORMIN 500 mg of	ral tablet)
🚰 Details 📗 Order Comments	
Discontinue Date/Time: 19Jan-2018	Discontinue Reason: Order Error
	Drug-Allergy Interaction
Other Discontinue Reason:	Drug-Drug Interaction
	Duplicate Order
	Exam Removed
	Exam Replaced 📃
	No Longer Medically Indicated
	Nurse Request
	Order Error
	Patient Discharged
	Patient Expired
	Patient Not Available
	Patient No Show
0 Missing Required Details	Document History Cancel

- 5. For the Discontinue Reason: field, select Order Error.
- 6. Click Document History.
- 7. The medication, metformin's status will be updated to Discontinued.

NOTE: To view this, open the Medication List tab and click on the Displayed: line—this will open the Advanced Filters window, which allows you to filter and display medications by different statuses.

[)isplayed: /	All Active Or	ders All Inactive Orders Al	Active Medications*)	
	S	8	Order Name	Status	Dose	Details
	Contin	uous Infus	ions			
	4 Medica	ations				
			metFORMIN	Discontinued		500 mg, PO, BID with food, drug form: tab, dispense qty: 60 tab, refill(s): 0, start: 19-Dec-2017 10:11 PST

P Adv	vanced Filters		
Displa	All Active Medications*		-
Orde Acti	er statuses to view ve statuses: Drdered	Inactive statuses:	- Load the following types of orders Inpatient orders Ambulatory (In Office) orders
▼ ▼ F	nProcess Future incomplete	Canceled Completed Pending Complete	Insulation (in onice) order Verscriptions Documented medications
▼ 9 ▼ (Suspended Dn Hold, Med Student	Voided Voided With Results Transfer/Canceled	Miscellaneous Show individual instances for continuing orders
● I ○ I	Include all days	Include all days Include number of days:	Inactive Regimen Filter Inactive Plan Filter
	Save	iave As Apply New	Remove Cancel



Activity 3.3 – Performing BPMH for your patient from ED Tracking Shell

Estimated Completion Time - 5 min

You are assigned to work in the Emergency Department. You are tasked to perform BPMH on all patients in Emergency.

You will access the ED Tracking shell and use the filter to view patients who only require BPMH. These patients will have a pill icon shown in the Events column.

You are assigned one patient. You have their printed Pharmanet profile and it states they have no known allergies. After meeting with your patient they have confirmed they do not have any allergies. You will record this in their chart.

1. Click on Tracking Shell

1

P Po	PowerChart Organizer for TestMM, Pharmacist-PharmNet10, RPh												
Task	Edit	View	Patient	Chart	Links	Notifications	Patient Acti	ons Provid	er List	Help			
PPM	Sa Mu	Iti-Patie	ent Task Lis	t 🛓 P	atient List	Perioperative	Tracking	Clinical Work	list Trad	cking Shell	📲 Discharge Dashboard 🖃 Message Cent		
i 🗰 s	uspend	Exit	Messa	ge Send	ler MA	dHoc IIIIIMedi	cation Admin	istration 🔒	PM Com	versation -	👍 Communicate 👻 🛐 Patient Education		

Several Tracking Shells screen will appear.

2. Click the assigned ED Tracking tab.

ient		 WR: 31 Total: 58 Avn LOS: 	233-18 F	iter <n< th=""><th>ene> *</th><th></th><th></th><th></th><th></th><th></th><th></th><th></th><th></th><th></th></n<>	ene> *									
			12222	2001	800									
Bed	Alerts 0	CT/Name	Age	Allergy	Reason for Visit	LOS Disposition	EDMD MLP	RN B	Events	Lab	Rad	000	Comment	BA
AC.207		CSTZEROTWOASTHMA, S	7 years	q		70.02			+ -3* T					
AC,210		CSTLEARN, SAGEYPOO	32 years	0	1:Chest trauma (2), bli	264:36	CW-Le	CW-Le	2 2 2	13/0	4/0			
AC.213	* @s	CSTMACHAR, ATEMATEN	30 years	0		92:18			3* O* ¥					
AC,216		CSTMAT, LORA	32 years	0		68:32		1	1 + «3*		1/0			
INTK, 306	۵	S CSTDEMO, DAVID	48 years	0	1:Fever (3), looks unw	69:59 🞓 🏙*		HHH I	IN	2	3		For PHSA demo Wed 9/27. Do not use	
PSYCH,401		CSTEDTEST, PRACTICE	61 years	0	1:Suicidal ideation (2).	217:52	IV	RN					section 28	
ACWR	A	FANI-LEARN, HOMA	76 years	0	1:Fever (3), looks unw	168:30	MDE		0*	3/0				
ACWR	A 6. 2	CSTEDSTEIN, CHEWBACI	27 years	0	1:Chest trauma (2), bli	18:59	AA	MC	0*					
ACWR		8	32 years	0	1:Cough and fever (2).	188-29	CW-Le	CW-Le	-3 [#] 0	3/0	1/0			
ACWR		BROWN-LEARN, HENRY	50 years	0	1:Chest pain (3), no ca	169:00			O* IM CD	3/0	1/0			
ACWR	1	CSTMAKER, PANCHOL DI	30 years	0		72:29			=3 [#]					
ACWR	- 3	CSTPRODBCSN, BUMPDE	£37 years	0	1:Respiratory distress	50:25 😭 🔶			=3 [#] 🚥					
ACWR	1	CSTEDWSBC, JOHN	26 years	0	1:Upper extremity inju	48:45			0*		1/0			
ACWR	1	COX-LEARN, TRACY	76 years	0		24:53				3/0				
ACWR	4	HALL-LEARN, JENNY	76 years	9		0:36			=3* O*					
ACWR	1	TURNER-LEARN, JESSICA	42 years	0		0.09			0					
ACWR	2	CSTEDFREEMAN, MORG	72 years	0	1:Abdominal pain (4),	25:46			3* O* E					

3. Any patient requiring BPMH will have a medication pill icon 🏴 under the Events column.

Eve	Events										
~ ••*	۳ 🚥										
+	≂⊙* ●●										
+	ee *ee										
+											
+											
+											



for any icon

2 To find all ED patients requiring BPMH

1. Locate the Filter label and choose **Perform BPMH LGH** from the drop down list.

List will truncate to only show patients requiring BPMH.

GH Generic View ED LGH	Look Up ED PEM Generic View ED PEM Lo	iok Up	ED SGH Generic View ED	SGH Look	Up ED WHC G	ieneric View ED WHC Lool	Up LGH Chemo	therapy Cli	nic			
tient: INSURANCEONE, USED	08 • WR:9 Total: 12 Avg LOS: 81:07 Filt	en Perfe	rm BPMH LGH ·									
a						-						
Bed Alerts	CTiName Age	Allerg	Reason for Visit	LOS	Disposition	EDMD MLP RR	Events	Lab	Rad	000	Comment	BA
ACWR	S CSTPRODBCSN, BUMPDE37 years	0	1 Respiratory distress	50:36	* •						201020070	
ACWR	TRANSITIONOFCARE, ON 39 years	9		170.44	£ 🔶		+		-	Fuenr	Tratus Duratico (EE:M) Deer	0047 0 00 68 08
ACWR	TRANSITIONOFCARE, TVI40 years	9		169.56	ê 🔶		+ 2017-Sep	-27 08:3:	2	Perform I	PMN Request 50:33 TestPM	T. Surgeon-Physician, M
ACWR	CSTPRODEMPI, TESTDO 62 years	0		94:39	ê 🔶 👘		+		11			
ACWR	CSTPRODEMPI, TESTPSi 18 years	9		71:33	ê 🔶		+ -	-				
ACWR	CSTLABENOUGH, UTTHA' 30 years	0		69.14	۰ 🔶		+ -	2	6			
ACWR	CSTPRODBCSN, TIMECR.47 years	9		44:47	\$		🕂 e3* 🚥			SWI /		
	CSTPRODBCSN, INSIDET 67 years	9		43:41	* 0		+ =3* =					/ED
ACWR		1000		10.55	<u>ه</u>					EB	111VI. HOVER TO DISCOV	
ACWR ACWR	LEARNTEST, JASMIN 58 years			13.00	• •							

Find your assigned patient

2. Highlight your patient line for which BPMH is to be performed.

Open the Patient's chart

3. Double-click the Blue Play button *in the first column.*

Tracking Shell								
ED LGH Generic View ED LO	GH Look Up ED PEM Generic View ED PEM Lo	ok Up ED SGH Generic View	ED SGH Look Up ED WHC Generic View	ED WHC Look Up	LGH Chemot	herapy Clinic		
Patient: CSTADTJAMTHREE,	AD1 • WR: 9 Total: 11 Avg LOS: 83:50 Filt	er: Perform BPMH LGH 🔹						
0.0								
Bed Alerts	CT/Name Age	Allergy Reason for Visit	LOS Dispositi EDMD MLP RN	Events	Lab R	ad OOD	Comment	BA
ACWR / 306.0	CSTADTJAMTHREE, ADT 58 years	0	100:40 💼 🔶	+ 0 -	3/0			
ACWR	CSTLABENOUGH, UTTHA' 30 years	0	71:15 👚 🔴	+ -	1			1
ACWR	CSTPRODBCSN, INSIDET 67 years	9	45:42 🞓 🔴	💠 =3* 🚥				
ACWR	CSTPRODBCSN, TIMECR 47 years	9	46:47 🞓 🔴	+ =3* =				
ACWR	CSTPRODEMPI, TESTDO 62 years	9	96:40 🎓 🔴	+ -	1	0		
ACWR	CSTPRODEMPI, TESTPS(18 years	9	73:35 🞓 😐	+ -				

4. Select correct relationship and click OK.

P Assign a Relationship	
For Patient: CSTPRODEMPI, TESTDOCTOR	
Relationships:	
Pharmacy Technician Quality / Utilization Review Research	
OK Cancel	

The patient's chart opens.

- 5. Click the Orders Menu,
- 6. And click Document Medication by Hx.
- 7. Click the checkmark box for No Known Home Medications.
- 8. Click Document History button at the bottom right hand corner.
- 9. Click **Refresh** to update the Medication List





3 Completing BPMH task

- 1. Click the Tracking Shell icon from the toolbar.
- 2. Single click on the patient line for the patient above
- 3. Right click on the patient name, select **Complete Event** \rightarrow **Perform BPMH**
- 4. When Complete Action is done pill icon will be removed under the Events column for the patient.



- 4 Reversing the Complete Perform BPMH Event
 - 1. Single click on the patient line for the patient above
 - 2. Right-click on the patient name, select **Request Event** \rightarrow **Perform BPMH**
 - 3. The pill icon will reappear under the **Events** column for the patient.

Trac ED LC	king Shell GH Generic View		Look	Up ED PEM Generic View	ED PEM Look Up	Isolation Admit Director	ED WHC Generic View ED WHC Look Up LGH Che				
Pati	ient: CSTCONSU	LT, PROVID	DE -	WR: 32 Total: 59 Avg LOS	: 232:01 Filte 2		Suicide Precautions	-			
٢	2					L	Perform BPMH				
	Bed	Alerts	CT	Name	ge Allergy	Rea	High Utilizer Acknow	osition	EDMD MLP	RN	Events
	ACWR / 306,0			CSTADTJAMTHRE.	3 years 🧶		Falls Risk	•			+ 🗟
	ACWR			CSTADTJAMTHRE.	3 years 🧐		Consult to Crisis				+ = *
	ACWR / 619,0	h		CSTCONSULT, PROVIDE	A PROPERTY OF		LD Consult				+
	ACWR / 612,0			CSTCONSULT, PROVIDE	Request Event		L <u>D</u> Consult				+
	INTK,306	A	3	CSTDEMO, DAVID	Start Event		MDRO History	*		HHH	IM
	AC,204		3	CSTDEMOTOMMY, PED	Complete Event		In Radiology			VM	PD
	INTK 301			CSTEDHONG ALPHA	27 years		Rad				**

5 ED Tracking Shell Icon Meanings by Columns

Other Icons by Column	Screen Tips that appear when you hover over the icon										
Alerts	Time	Event	Status								
Column	2017-Aug-28 11:34	72 Hour Return	Request								
CTAs	Acuity: 4 - Less	Urgent									



indicators	
4	
EDMD	Grafstein, Eric - EG
column	
Alerts	Time Event Status
Column	2017-Aug-25 13:39 Hosp High Utilizer Request
Alerts	Time Event Status
Column	2017-Aug-25 13:44 ADE Risk Positive Request
A	
Disposition	Time Event Status
column	2017-Aug-25 14:11 Admit Request
Disposition	Time Event
column	2017-Aug-25 14:11 Inpt Bed Request
Events	Event
column	Consult Request
C	
Events	Time Event Status
column	2017-Jul-04 15:08 Consult Psych Reques Request
MH	
Events	Registration overdue by 30 minutes
column	
≂ ⊙ ⊼	
Evente	Pogistration overdue by 15 minutes
column	Registration overdue by 15 minutes
≪⊙^	
-	
Events	Time Event Status
Column	2017-Aug-25 14:11 Perform BPMH Request



Key Learning Points

- With the PharmaNet profile and after assessing your patient you are able document home medications in PowerChart.
- Void incorrect home medications from the patient's profile
- Using the ED Tracking Shell's filter to isolate patients requiring BPMH



End Book One

You are ready for your Key Learning Review. Please contact your instructor for your Key Learning Review