

## Reference Guide

### M\*Modal Mobile Microphone Application

### What is the M\*Modal Mobile Microphone Application?

The M\*Modal Mobile Microphone application turns your Smart Phone into a wireless microphone. It allows you to dictate using the FESR application without the need for a wired speech microphone attached to the computer. NOTE: You still need to dictate at your computer.

The application can run on both iPhones and Android Smart Phones. Blackberry OS phones cannot be used.

### Features

- Allows you to use your Smart Phone as a microphone for FESR instead of a physical microphone attached to your computer.
- Application uses secure data transmission to stream audio from your Smart Phone to the Fluency Direct software running on the computer.
- Uses your existing speech profile.
- You will not have the button microphone functionality that is available on a regular microphone, eg. you must tap the application’s microphone icon to turn the microphone on and off.

### Requirements

- You must have a compatible device (iPhone iOS 8 and newer or Android Smartphone OS 4.4 and newer). You can check by doing the following:

iPhone	Android Phone
1. Go to Settings	1. Go to Settings
2. Tap on ‘General’	2. Tap on ‘About Device’
3. Tap on ‘About’	3. Find ‘Android Version’
4. Find ‘Version’	

- The M\*Modal Mobile Microphone App must be paired (one time) with your Fluency Direct user ID.
- When using the App within the Health Authority, you should ensure your device is connected to the Staff WIFI and not the Guest WIFI for optimum performance.
- You must download the “**M\*Modal Mobile Microphone Application**” from either the Apple App Store or the Google Play Store.

### Support

If you need assistance, please contact HIM Transcription Services at [Transcriptionalerts2@vch.ca](mailto:Transcriptionalerts2@vch.ca) or call 604-806-9696. This guide can be found online at: <http://www.himconnect.ca/fesr>.

### Troubleshooting Tips

- If you are unable to connect your account to the mobile microphone application, please ensure that you are on the WiFi network or mobile data.
- If you are changing working environments and/or having voice recognition issues, please re-calibrate your microphone in your new work environment.

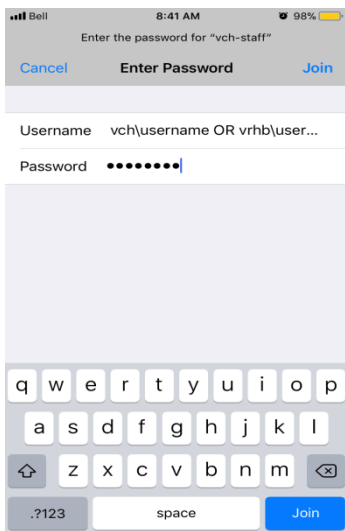
## Instructions

1. Connect to either **vch-staff** or **phsa-staff** WiFi network for optimal performance. If these listed WiFi connections are not available, please use the **healthguest** WiFi. If you require further assistance on making a WIFI connection, please contact Service Help Desk at 604-675-4299.

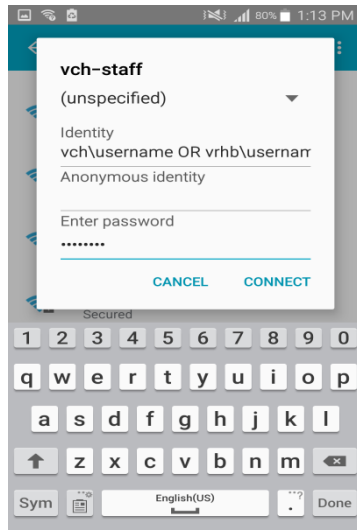
### How to connect to the Staff WiFi:

#### VCH-Staff

iPhone

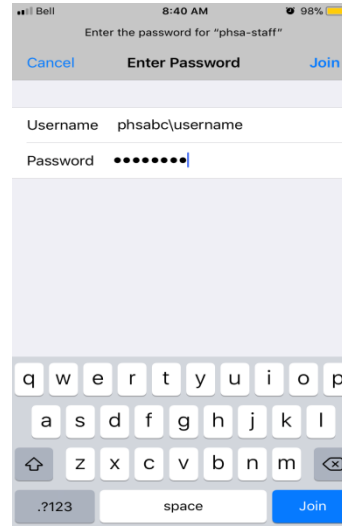


Android

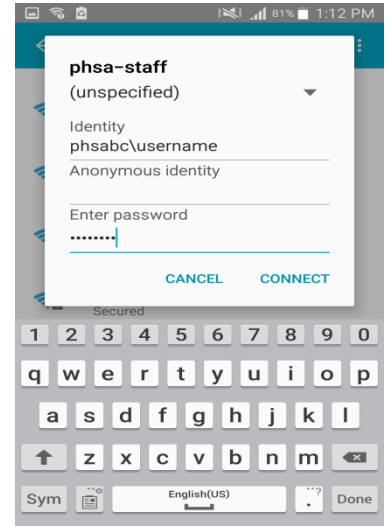


#### PHSA-Staff

iPhone



Android

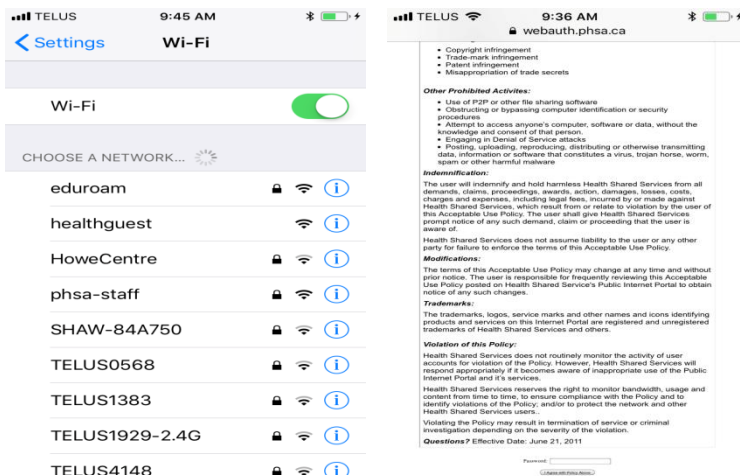


### How to Connect to the Healthguest Wifi – For both iPhone and Android:

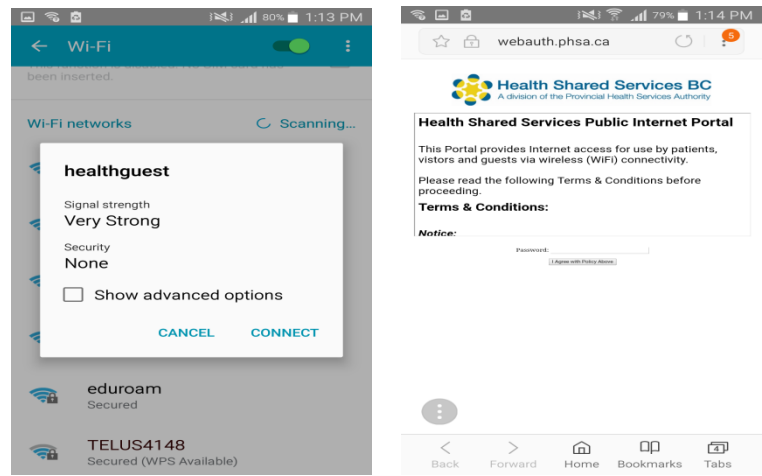
1. Tap on 'healthguest'
2. The authentication window will pop up
3. Enter the password of the month, then tap on 'I Agree with Policy Above'

To find the password, go to: <http://2pod.phsa.ca/workplace-resources/computers/Pages/default.aspx> and scroll down to 'WiFi Guest Internet Access'.

#### FOR IPHONE:



#### FOR ANDROID:



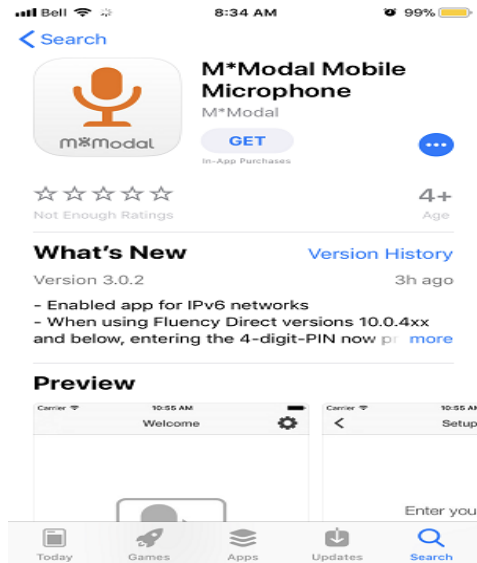
**FOR IPHONE:**

2. **App Download:** In the App Store:



Search for '**M\*Modal Mobile Microphone**'.

3. Once you have downloaded the Application open Fluency Direct on your computer.



**FOR ANDROID:**

2. **App Download:** In the Play Store:



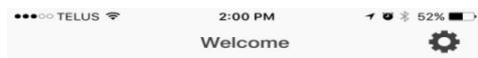
Search for '**M\*Modal Mobile Microphone**'.

3. Once you have downloaded the Application open Fluency Direct on your computer.



**Note: Instructions below are applicable to BOTH iPhone and Android**

4. **Getting Started:** Once the app is downloaded and opened, you should see the following screen:



Use your iPhone just like a handheld microphone with M\*Modal Fluency Direct!

**Get Started!**

5. Tap on 'Get Started' and you will be asked to sign in to Fluency Direct on your computer.



Sign in to Fluency Direct on your computer, open the Microphone Setup dialog and select "Link a mobile device.." from the Microphone dropdown. Locate the code and tap Continue.



**Continue**

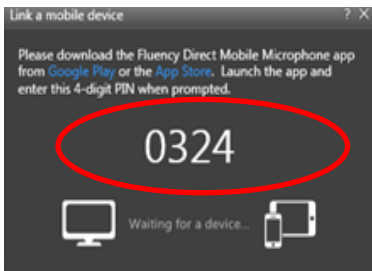
6. **PIN and Setup:** On your computer, login to Fluency Direct. Once signed into Fluency Direct – click on the Fluency Direct pill and go to Microphone Setup → From the Microphone drop down menu → Select Link a mobile device.

1. 

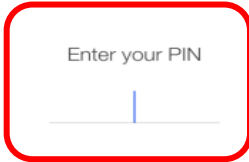
2. 

3. 


7. **A four digit PIN** will appear on your computer screen.



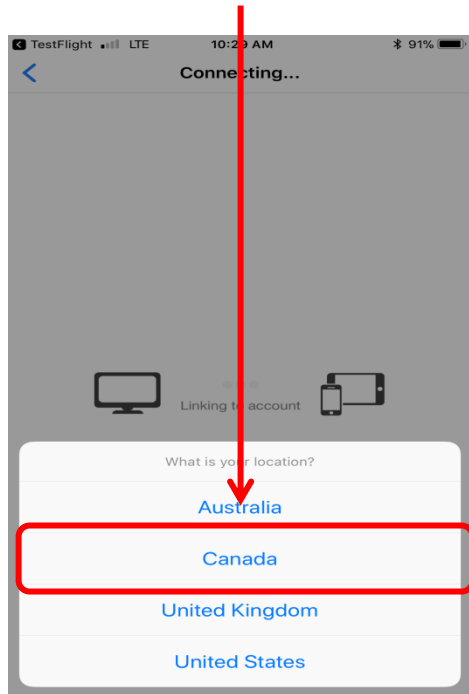
8. Tap Continue on your mobile device and enter the PIN into your iPhone/Android device.



In this example, you would enter **0324**



9. You will then be prompt a message window to select your location. Tap on 'Canada.'

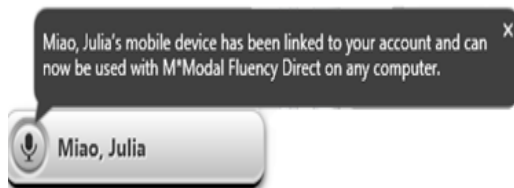


10. Once you have tapped on 'Canada', your screen will bring up a microphone icon with instructions to record. A little green check mark should appear during the linking process (see Step 11). You only need to link your device once to your account.



Linked to: fng

11. To ensure you are connected to your device on Fluency Direct on the desktop, this message should appear above the Fluency Direct icon:



12. Press on the icon to record. The icon turns **green when recording**.

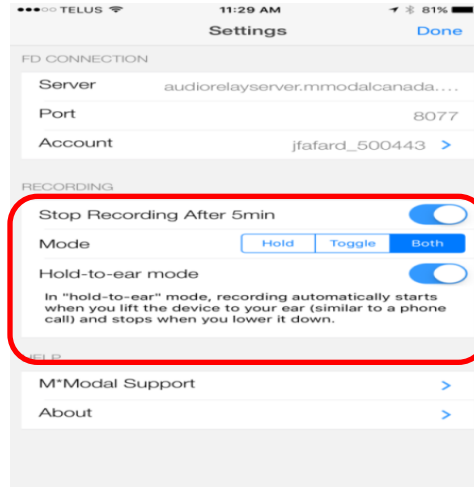
You can specify how you want the record button to work while you are recording - see Step 13). The default is set to "Hold" which means press and hold the record button while dictating. Release the button when finished. The "Toggle" option allows you to press the button once to record and then press again to stop the recording.



13. **Settings: on top right hand corner:** You have the option to set your recording mode as noted in Step 11 to either “Hold”, “Toggle” or “Both”.

We recommend you select “Both”.

**Note:** The ‘Hold-to-ear’ mode is currently only available for the iOS application.

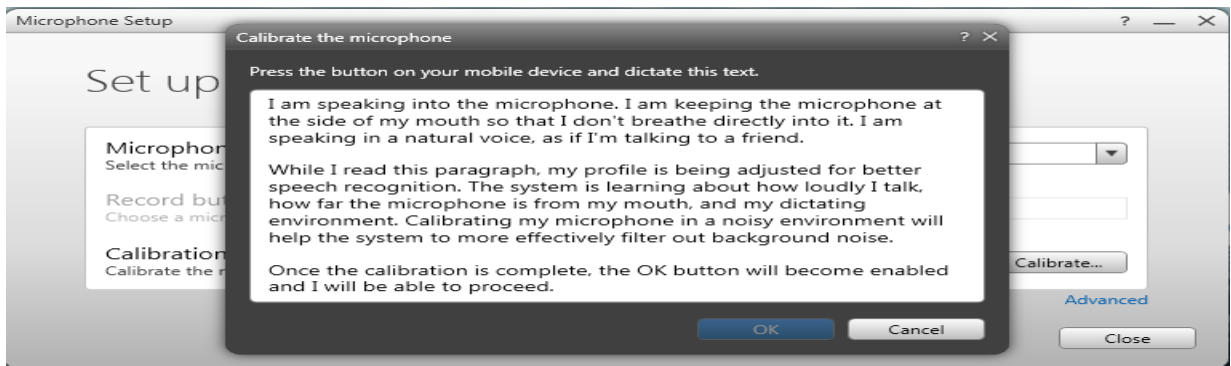


14. In order to ensure voice recognition and accuracy of dictation, calibration of the mobile microphone will be required. This step should be done following connection of your mobile device. If voice recognition is still an ongoing issue, please re-calibrate the mobile microphone.

a. At this point, you should be still logged onto Fluency Direct. If not, please refer to Step 5. On your computer, click on the Fluency Direct pill → Microphone Setup → Calibrate



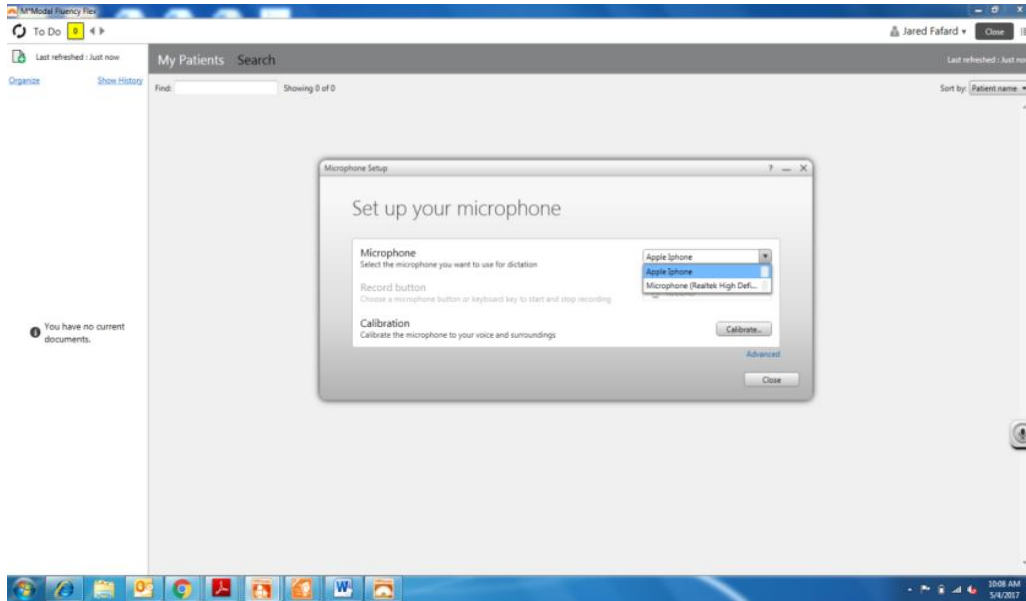
b. Press or hold on the mobile devices’ microphone button in the middle and dictate the text on the computer screen. Then click on ‘OK’ to calibrate.



15. The next time you log on to Fluency Direct and open your app on your device, you will notice that the system will have saved your phone according to your personalized mobile **Device Name**. For example, instead of “link a mobile device” it will state your device name under the dropdown list.

ie: In this example the user’s phone is titled Apple iPhone.

In the Microphone dropdown list – select whichever microphone you will be using to dictate.



16. **Settings: on top right hand corner:** Through the settings, you can also unlink your phone – **Tap on Account**. On the next screen, you will see a red bar that says **‘Unlink This Account’** – tap this and start the process again from the beginning to link to your device.

**You may choose to do this in order to link this device to another user.**

